

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on May 24, 2022 at 5:00 p.m.)

1. Call to Order ❖

Chairman Thomson called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Mastelotto and Fairbanks from the Lake Oroville Area Public Utility District, Thomson and Reynolds from the City of Oroville, Hatley from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, and Attorney Scott Huber. Commissioner Wristen arrived at 5:25pm.

3. Salute to the Flag ❖

Chairman Thomson led the Commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Board Meeting Minutes of the Regular Meeting held on May 24, 2022 ❖

Upon motion by Commissioner Hatley to approve the minutes of the meetings, and seconded by Chairman Thomson, the minutes of the April 26, 2022 regular meeting were approved.

6. Authorization of Warrants ❖

Commissioner Hatley met with Manager Sturdevant and reviewed the warrants, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Reynolds. Warrants 27439-27496 in the total amount of \$1,029,841.60 from April 27 to May 24, 2022, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

7. Fiscal Reports ❖

Manager Sturdevant reported the fiscal reports for April 2022 were in the packets for review. There were no questions and nothing further to report.

8. Update to Policy 3110 – Expense Authorization ❖

Manager Sturdevant stated that at the regular April meeting Commissioner Reynolds asked that we review the policy to increase the amount authorized for the Manager to spend, along with an increased amount during emergency situations. It was recommended that the limit be increased to \$10,000 for day-to-day operations, and \$25,000 in emergency situations without authorization, and up to \$50,000 with approval from the Chair or Vice-Chair, while informing legal counsel. Attorney Huber wrote up the language for the change in this policy that is before you now.

Commissioner Reynolds made a motion to approve the amendment to policy 3110 with the spending increases as written. The motion was seconded by Chairman Thomson and passed by the following votes: Fairbanks – Aye, Reynolds – Aye, Hatley - Aye.

9. Resolution 02-22 and SC-OR Policy 7400 (Establishing Septage Processing Charge Reserve in Unrestricted Account and Yearly Review as a Part of Sewer Service Charge) ❖

Manager Sturdevant said that once a year we review our charges. Last year the Board chose to adopt a rate increase schedule that had already been determined for sewer service charges. Part of this resolution and policy covers the septage fees charged to the septic pumps. Our fees are pretty far under what Neal Road charges for dumping septage, so next year we will research to determine what we should be charging. Staff's recommendation is to keep the septage processing fee the same as last year.

Commissioner Hatley asked if the entities would have to hold a proposition 218 hearing to implement this increase. Manager Sturdevant said that SC-OR would have to hold the proposition 218 hearing, as we are the entity that charges the septic pumps. Attorney Huber concurred. He said there are some advertising obligations that the JPA entities would have to undertake on behalf of SC-OR prior to holding the 218 hearing.

Commissioner Hatley made a motion to approve Resolution 02-22 and Policy 7400, Establishing Septage Processing Charge Reserve in Unrestricted Account and Yearly Review as a Part of Sewer Service Charge. The motion was seconded by Commissioner Reynolds, and passed by unanimous consensus.

10. Closed Session ❖

Adjourned to closed session at 5:10 pm and reconvened to open session at 5:34. Chairman Thomson reported that information was given, and there was no action taken.

11. Attorney's Report ◆

Reported under closed session

12. Manager's Report ♦

Manager Sturdevant reported on the following:

On Wednesday, May 18, 2022, he and Mikah, and Jayme Boucher and Chris Heindell from TWSD met with property owner Dena Hubert regarding the land acquisition at the Ruddy Creek Pump Station. Preliminary discussions were held, and they believe that a deal can be worked out. The property needs to get appraised to know the value, and then we can determine the trade value for services.

We spent a total of \$78,675 for the emergency repair of the Feather River Bridge Force Main, so we were under the authorized \$80,000.

In the design of the Influent Pump Station, the electrical building was designed as a pre-fab building. It was supposed to come pre-built with the panels, be set down on the foundation, run the wires into it and it would be ready to go. Now it sounds that the lead time of these pre-fab buildings is more than a year out. We had a meeting with Coleman and Gateway, and they think they could build one for nearly the same cost, but we are waiting to get numbers from Coleman. Commissioner Wristen asked if there will be parts available to build this building. Manager Sturdevant said that Coleman is looking into that.

Plant Supervisor Salsi reported on the Risk Management Plan. He and Manager Sturdevant talked with Chris Heindell at TWSD about doing that plan for SC-OR, but he is not comfortable doing it as it is out of his expertise. We are moving forward with Coleman as the Board directed if TWSD couldn't do it, for a cost not to exceed \$10,000.

13. Visitor Comments ♦

None

14. Commissioner and Staff Comments ♦

Commissioner Wristen apologized for being late. He said the judge held the public defenders over in court. He came straight from the courthouse once they were released.

15. Adjournment ♦

There being no further business, the meeting was adjourned at 5:40 p.m. to the regular meeting scheduled for June 28, 2022 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK