MINUTES OF THE REGULAR MEETING
OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on September 22, 2026 at 05:00 p.m.)

1. Call to Order ❖

Chairman Koch called the meeting to order at 05:00 p.m.

2. Roll Call ❖

Commissioners present were Salvucci from the Lake Oroville Area Public Utility District, Pittman and Goodson from the City of Oroville, and Koch and Wristen from the Thermalito Water and Sewer District. Staff present included Manager Glen Sturdevant and Plant Supervisor Mikah Salsi, and Attorney Scott Drexel. Commissioner Mastelotto from Lake Oroville Public Utility District was absent.

3. Salute to the Flag ❖

Vice-Chairperson Goodson led the commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None.

5. Board Meeting Minutes of the Regular Meeting held on August 25, 2026 ❖

Upon motion by Vice-Chairperson Goodson to approve the minutes of the meeting, and seconded by Chairperson Koch, the minutes of the August 25, 2026 regular meeting were unanimously approved.

6. Authorization of Warrants ❖

Commissioner Wristen met with Manager Sturdevant and reviewed the warrants earlier. Having found everything to be in order, a motion was made by Commissioner Wristen for their approval, and the motion was seconded by Chairman Pittman. Warrants 31375-31434 in the total amount of $3,124,625.90 from August 25 to September 22, 2026, including Commissioner fees and electronic fund transfers and deposits, were unanimously approved and ordered paid.

7. Fiscal Reports ❖

Manager Sturdevant reported that, due to the upcoming FY 2025-26 audit, the August financial statements were not included in the Board packets. However, the bank reconciliation statements were provided for the Board's review. There were no questions

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or additional comments from the Board.

Public Hearing Closed at 5:03 PM

8. Closed Session for report on existing litigation ❖

Conference with legal counsel – existing litigation: Pursuant to Government Code 54956.9(d)(2), the Board consulted with legal counsel on existing litigation: One case involving sewerage fees claim from K&M Butte Developers, LLC related to the Olive Ranch and Table Mountain Apartments projects.

Meeting was opened to a Public Hearing at 5:22 PM

9. Resolution 02-26 (Fixing the Regional Facility Charge) and SC-OR Policy 7260 ❖

Manager Sturdevant introduced the item, explaining that SC-OR staff annually reviews both Resolution 02-26, which establishes the Regional Facility Charge, and Policy 7260 to determine whether fee adjustments are warranted. When supported by a fee study or other relevant analysis, staff develops and presents recommendations for any proposed increases.

Following its most recent review, staff determined that an increase to the Regional Facility Charge fees isn't necessary at this time and recommends that the fees remain unchanged. Manager Sturdevant requested Board approval of the staff recommendation.

A motion was made by Chairperson Koch to adopt Resolution 02-26 – Fixing the Regional Facility Charge, and SC-OR Policy 7260. The motion was seconded by Commissioner Pittman and passed with the following vote: Pittman – Yes; Koch – Yes; Salvucci – Yes.

10. SC-OR Policy 6000 – Board Meetings (Remote Participation) ❖

Manager Sturdevant explained that recent changes to the rules governing remote participation by Board members prompted a review by SC-OR's legal counsel. Based on that review, counsel advised that continuing to allow remote participation, except in limited circumstances such as a medical emergency, could expose the Commission to additional risk.

Commissioner Salvucci commented that, when circumstances arise that would otherwise require remote participation, it may be preferable for a Board member to be absent rather than participate remotely.

A motion was made by Commissioner Pittman to adopt the amendment to SC-OR Policy 6000 – Board Meetings (Remote Participation). The motion was seconded by Vice-Chairperson Goodson and passed with the following vote: Pittman – Yes; Koch – Yes; Salvucci – Yes.

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11. Fixing the Time for Regular meetings of November and December 2026 ❖

Manager Sturdevant stated that in order to avoid conflicts with the holidays, SC-OR requests to change the Board meetings to November 18, 2026 at 5 p.m. and to December 16, at 11:00 a.m, with the annual Christmas luncheon to follow.

A motion was made by Commissioner Salvucci to approve moving the November meeting date to November 18, 2026 at 5 p.m and the December meeting date to December 16, 2026 at 11:00 a.m. The motion was seconded by Vice-Chairperson Goodson and were unanimously approved.

12. Hourly Wage Schedule (Appendix II) ❖

Manager Sturdevant introduced the item, explaining that SC-OR's policy is to implement the annual Cost of Living Adjustment (COLA) each year on September 1. If the COLA increase exceeds 5%, it must be brought before the Board for negotiation and approval. When the increase is 5% or less, the adjustment is presented to the Board for adoption and incorporation into the wage scale.

As of September 1, 2026, the COLA calculation resulted in a 3.4% increase. Accordingly, Manager Sturdevant presented the updated wage scale for Board consideration and adoption.

A motion was made by Commissioner Salvucci to adopt the Hourly Wage Schedule (Appendix II) effective September 1, 2026, per COLA's rate of 3.4%. The motion was seconded by Chairperson Koch and passed with the following vote: Pittman – Yes; Koch – Yes; Salvucci – Yes.

13. Attorney's Report (All items may be subject to Board action) ❖

Attorney Drexel stated that he had nothing to report.

14. Manager's Report (All items may be subject to Board action) ❖

Manager Sturdevant reported on the following:

Operational Maintenance:

There were no operational or issues to report.

Project Updates:

Solar – Manager Sturdevant reported that the solar project continues to progress well. United Sun Energy has completed the installation of the transmission lines connecting

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the solar system to the treatment plant. The contractor is expected to install the transformer in the near future and remains on schedule with the project timeline.

Plant Upgrade/SC-OR – Manager Sturdevant reported that SC-OR staff is preparing a change order to relocate the server equipment from the Plant Supervisor's office to the storage area at the south end of the main operations building. The change is necessary due to the size of the server equipment and the limited space available in the Plant Supervisor's office.

To accommodate the relocation, existing conduit will need to be rerouted and a new equipment pad installed at the proposed location. Staff is currently developing the scope and associated costs for the change order. Once the cost estimates are finalized, the change order will be presented to the Board.

RCPS Construction – Manager Sturdevant reported that the first change order for the project was processed, resulting in an increase to the project cost. Despite the additional expense, the total project cost remains below the $3.25 million contributed by the City of Oroville for the project.

The change order was necessary due to the discovery of an abandoned gas line that had not been identified during utility marking activities. Although SC-OR had requested utility locates, the gas line was not marked by PG&E. The contractor was able to successfully install the pipeline beneath the abandoned line and maintain an acceptable elevation to reach the manhole, minimizing impacts to the overall project.

The change order will be presented to the Board for review and consideration at a future meeting.

SC-OR:

Manager Sturdevant reported that several items had been addressed earlier in the meeting, including Resolution 02-26 and SC-OR Policy 7260 regarding the Regional Facility Charge (RFC), Policy 6000 pertaining to Board Meetings, proposed changes to the November and December 2026 meeting schedule, and the updated Hourly Wage Schedule.

Entity Reports:

T.W.S.D. – Manager Sturdevant reported that he had met with Manager Boucher and District Engineer Heindell to discuss the planned tie-in at the Ruddy Creek Pump Station (RCPS). The discussion focused on coordinating the work to avoid potential impacts to the collection system, including evaluating whether temporary bypass pumping or system shutdowns would be necessary during construction.

Manager Sturdevant indicated that a shutdown will likely be required to complete the tie-in and stated that SC-OR will follow the recommendations provided by T.W.S.D. to ensure the protection and integrity of its collection system throughout the process.

Chairman Koch requested that Manager Sturdevant coordinate the RCPS tie-in not only with T.W.S.D., but also with the City of Oroville to help ensure a smooth and well-coordinated implementation.

City of Oroville – Manager Sturdevant reported that he met with City Administrator Brian Ring to discuss capacity fees owed to SC-OR in connection with the Butte County Jail Expansion Project. According to information provided to City Administrator Ring, the County indicated that the project was funded through a grant and that, in 2022, the City had advised the County that the capacity fees would not be required. As a result, the County stated that all available project funds have since been expended.

Manager Sturdevant stated that he is allowing the City time to work with the County to resolve the matter. He noted that, from SC-OR's perspective, the County is not a direct customer of SC-OR; rather, the City is the customer and therefore remains responsible for the outstanding fees. Based on SC-OR's calculations, the amount owed is approximately $199,000.

Commissioner Pittman asked for confirmation of the amount owed to SC-OR, to which Manager Sturdevant replied that the outstanding balance is $199,000. Manager Sturdevant further explained that, in addition to the capacity study fees, the County owes the City approximately $50,000 for the City's share of the connection fees associated with the additional EDUs. He also noted that, because the facility has already been connected to the system, the County owes back sewer service charges dating to approximately January 2026.

L.O.A.P.U.D. – Nothing to report.

Manager Sturdevant concluded his report by stating that SC-OR expects to receive an updated aerial photograph of the area before the next Board meeting. The photograph is currently being framed.

SC-OR funded the aerial photography services and the production of its aerial photo print and frame. A link to purchase prints was provided to the other entities, should their agencies wish to obtain their own printed copy and frame.

Manager Sturdevant asked if there were any questions. Commissioner Pittman inquired about the Ruddy Creek Pump Station (RCPS) and whether any portion of the existing facility would remain operational after the new station is completed.

Manager Sturdevant responded that the existing RCPS infrastructure will be demolished once the new facilities are fully operational. He explained that the only component to be retained is the existing pipeline beneath the creek, which will be equipped with a bypass connection. The new station includes a 10-inch pipeline beneath the creek, while the existing 8-inch pipeline will remain available as a backup. In the event the station reaches maximum capacity and additional pumping capacity is needed, a portable pump can be placed in the manhole and connected to the bypass port, allowing flows to be conveyed through the existing 8-inch line. Manager Sturdevant noted that these features provide multiple layers of redundancy to help prevent overflows.

Plant Supervisor Salsi added that the equipment from the existing pump station will be donated to L.O.A.P.U.D. rather than being recycled or disposed of by the contractor.

Commissioner Salvucci asked how the existing facility would be handled during demolition and whether it would be removed entirely or filled with gravel or concrete. Manager Sturdevant replied that the upper approximately five feet of the structure will be demolished, with the remaining portion to be filled with concrete.

15. Visitor's Comments ❖

None.

16. Commissioner and Staff Comments ❖

Commissioner Pittman reported that the City is scheduled to meet with developers regarding the Ruddy Creek Estates Subdivision. He noted that the developers are particularly interested in utilizing a Community Facilities District (CFD), under Mello-Roos, to help advance the project.

At this time, no timeline has been established for the formation of the CFD. Commissioner Pittman indicated that he is scheduled to meet with the developer on Thursday to discuss the developer's interest further. He also noted that he was unsure whether the developer has contacted T.W.S.D. regarding a grant possibility or whether T.W.S.D. may have an interest in participating in discussions related to the project.

17. Adjournment ❖

There being no further business, the meeting was adjourned at 05:38 p.m. to the regular meeting scheduled for October 27, 2026 at 05:00 p.m.

Respectfully submitted,

GLEN E. STURDEVANT, CLERK

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