

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on February 25, 2025 at 5:00 p.m.)

1. Call to Order ❖

Chairman Pittman called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Mastelotto and Salvucci from the Lake Oroville Area Public Utility District, Pittman and Goodson from the City of Oroville, and Koch and Clark from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant and Plant Supervisor Mikah Salsi, along with Attorney Ryan Jones and Scott Drexel from Jones Mayer.

3. Salute to the Flag ❖

Manager Sturdevant led the commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Board Meeting Minutes of the Regular Meeting held on January 28, 2025 ❖

Upon motion by Commissioner Salvucci to approve the minutes of the meeting, and second by Commissioner Koch, the minutes of the January 28, 2025 regular meeting were unanimously approved.

6. Authorization of Warrants ❖

Commissioner Goodson met with Manager Sturdevant and reviewed the warrants earlier, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Salvucci. Warrants 30205-30256 in the total amount of \$759,823.69 from January 29 to February 25, 2025, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

7. Fiscal Reports ❖

Manager Sturdevant stated the fiscal reports for January 2025 were in the packets for review. There were no questions expressed and nothing further to report.

8. Closed Session Policy ❖

Manager Sturdevant reported that at the request of the board he was asked to create a policy to give the Commissioners the opportunity to take what is learned in SC-OR's closed sessions back to the respective boards that could directly affect an entity in a negative way.

Commissioner Koch said in section 4, subsection a. of the proposed policy it states: "Commissioners may disclose on a case-by-case basis, as determined by the SC-OR commissioners, to the governing bodies of their Member Entity any information learned in a SC-OR closed session hearing when the information relates to the official business of the Member Entities, and is critical for their awareness." He said that if there is a vote to allow information to be disclosed to the member entities, it doesn't specify if it would be a majority vote or unanimous vote. He discussed this policy language with the TWSD board, and their attorney suggested language that would be helpful if added, stating, "Commissioners may disclose to a governing body of a member entity any information learned in a SC-OR closed session hearing where the information relates to the official business of the member entity and is critical for their awareness." Commissioner Koch would hate to have information that needed to be brought to a board, but have it voted down by the other board members of the commission. It needs to be better defined in the policy. Attorney Ryan said those were great points. He suggested it should be a majority vote, because that is typically how anything is passed. Commissioner Mastelotto asked if it could just be a disclosure, so if it only affects one entity, could one of their board members come into the SC-OR closed session and state a reason why they believe they need to share the information with their entity's board. Manager Sturdevant said that could work, but if they do not disclose to the SC-OR board that they are going to report it, it would be an illegal act. There should be a consensus of the SC-OR board for the disclosure.

Attorney Ryan said we have direction on how to restate the policy, and will bring it back next month for adoption consideration.

9. Amendment to Jacobs Engineering Task Order No. 20 (General Consulting Services) ❖

Manager Sturdevant stated this task order is for general engineering services, so when we have engineering questions or issues, there are monies designated for the costs of these engineering consultations. We are asking for an additional \$40,000.00.

A motion was made by Commissioner Koch to approve the amendment to the General Consulting Services Task Order No. 20 with Jacobs Engineering for an amount not to exceed \$40,000.00. The motion was seconded by Commissioner Salvucci, and passed by the following vote: Mastelotto – Yes, Pittman – Yes, Koch – Yes.

10. Jacobs Engineering Task Order No. 29: SC-OR Wastewater Treatment Plant Upgrade Package 1 – SCADA Integration and Programming ❖

Manager Sturdevant explained that we will be getting a SCADA program in the upgrade, which is part of the grant monies that we've been awarded which he reported on at the January meeting. \$600,000.00 will be for computer servers, computers, etc.; the rest is for commissioning.

A motion was made by Commissioner Salvucci to approve Task Order No. 39 with Jacobs Engineering for SCADA Integration and Programming as part of the SC-OR Wastewater Treatment Plant Upgrade Package 1 for an amount not to exceed \$1,135,887.00. The motion was seconded by Commissioner Mastelotto, and passed by the following vote: Mastelotto – Yes, Pittman – Yes, Koch – Yes.

11. Consider a Proposal from Your Favorite Bookkeeper, LLC for Bookkeeping Service to make SC-OR GAAP Compliant ❖

Manager Sturdevant explained that as we have been going through funding requests, and talking to different lenders, we have been informed that we are required to be GAAP (Generally Accepted Accounting Principles) compliant, and we are not. Plant Supervisor Salsi contacted many accounting firms, and none would even entertain taking SC-OR as a client. We got a proposal from a national firm, CLA, that would cost over \$6,000/month. Mikah found a woman who used to work for CLA, but quit and opened her own bookkeeping firm. She is who we would like to use to become GAAP compliant. Her proposal is for \$1,750/month.

A motion was made by Commissioner Goodson to approve the proposal from Your Favorite Bookkeeper, LLC for bookkeeping services to make SC-OR GAAP compliant in an amount of \$1,750/month. The motion was seconded by Commissioner Mastelotto, and passed by the following vote: Mastelotto – Yes, Pittman – Yes, Koch – Yes.

12. City – Information – City of Oroville is Considering an Impact Fee Deferral Policy ❖

Chairman Pittman had asked for this item to be put on the agenda for informational purposes and for the sake of transparency. The city has come up with an innovative way to handle impact fees for certain projects. It gives the developer a 10-year deferral on impact fees. They are not reducing impact fees, but making it more accommodating for the developer. The city will charge interest over the 10 years. Commissioner Salvucci asked how the city was protected if the developer starts the project and then walks away. Chairman Pittman said it will be billed on the property taxes for the project. There is an apartment project (174 apartments) they are doing this for the first time with. The development will include its own park, so the development will not pay park impact fees to the city. It will be a gated community with 24-hour security. Commissioner Salvucci asked how the water entity will get paid. Chairman Pittman said they would get paid the same as they always do, once the apartments are occupied. He said down the line it may be something that the water and sewer entities could look at doing.

13. Attorney's Report ❖

Attorney Jones said he did not have an update on the litigation. He introduced Scott Drexel from his firm.

14. Manager's Report ❖

Manager Sturdevant reported that there were no operational issues this past month. He reported on the last couple of rain events, and said in his 12½ years at SC-OR, they produced the highest flows that he's seen at our plant. Manager Boucher from TWSD said in his 35 years there, he has not seen this much water either. The land use entities need to revisit their drainage studies. If it had not stopped raining, we would have had problems. We had both pumps on at each pump station and were losing ground. The new influent pump station definitely helped. We pumped a peak of 28M gallons. Our emergency ponds were near capacity. He said that Mikah was the on-call supervisor and did an excellent job of keeping things moving.

We are still trying to get one more quote for solar. We may only have two proposals to bring to the meeting next month.

We received an update on the Congressman LaMalfa grant that was approved a couple of years ago. Because they decided we could not use that money for the upgrade project because we have other monies from a grant for that, we had to decide where that money could be used. We determined the pond relining project would be a great place to put these grant monies towards, and they loved it. Because we already did an environmental document on the whole plant for the upgrade project, it fast-tracked it. We plan to apply again for that grant money this fiscal year.

We held a JPA meeting with the member entities on February 10th, which was attended by Jayme Boucher and Chris Heindel of TWSD, Dave Goyer and Vince Victorino of LOAPUD, and Brian Ring and Patrick Piatt from the City. We talked about the development process to try to make sure SC-OR gets the information on development that is needed

He reported:

- The east interceptor project has started
- We have a state inspection tomorrow (Feb. 26, 2025)
- We start Administrative Assistant interviews on Tuesday. We have 7 candidates from 15 applicants. Carolyn from TWSD will help with the interviews.

15. Visitor Comments ❖

None

16. Commissioner and Staff Comments ❖

Chairman Pittman mentioned that the Housing Authority is working on many projects county-wide. The county still has a need for affordable housing; there are about 6,000 still on the list for that. We did get approval on 61 senior apartments for Lincoln to begin construction in May.

The Riverbend apartments flooding was finally acknowledged by the developer, who will be taking care of the issues. They have flooded twice.

17. Adjournment ❖

There being no further business, the meeting was adjourned at 5:44 p.m. to the regular meeting scheduled for March 25, 2025 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK

Approved