

MINUTES OF THE EMPLOYEE SAFETY MEETING FOR THE SEWERAGE COMMISSION – OROVILLE REGION

(Held at the Plant on January 22, 2026)

On Thursday, January 22, 2026, a safety meeting was called to order at 2:14 p.m. In attendance were: Plant Supervisor Mikah Salsi, Environmental Compliance Supervisor Kendra Morgan, Lead Operator Mitchell Maxwell, Plant Operators Mike Klemm, Chris Wright and Sam Nevers, and Administrative Assistant Christina Neads.

All employees were provided with a handout titled “Emergency Action Plan” outlining procedures for handling emergencies. Lead Operator Maxwell led the discussion by having team members take turns reading sections of the Emergency Action Plan aloud. He initially noted that Plant Supervisor Salsi reviews the Emergency Action Plan annually and signs off on it.

Lead Operator Maxwell and Plant Supervisor Salsi both provided clarification on how to respond to plant emergencies and the established chain of command for emergency notifications. Plant Supervisor Salsi further clarified Maxwell's earlier statement, noting that while he does not currently review the Emergency Action Plan annually and no logbook is maintained under existing guidelines, he intends to conduct periodic reviews moving forward. He also noted that the Emergency Action Plan is part of SC-OR's Injury and Illness Prevention Program (IIPP) and is accessible through the shared bookshelf.

Lead Operator Maxwell and Plant Supervisor Salsi then opened the floor to questions. As no questions or immediate safety concerns were raised, the discussion shifted to CPR training and the timeline for the next session. Lead Operator Maxwell confirmed that CPR training is conducted every two years.

The meeting was adjourned at 2:29 p.m.